



To: All Owners and Managers
From: Bob Conroy, Director of Asset Management

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I. IRS FORM 8703 – Annual Certification of a Residential Rental Project

The operator of a residential rental project for which an election was made under section 142(d) of the Internal Revenue Code must file Form 8703 annually during the qualified project period. This form must be filed by March 31 after the close of the calendar year for which the certification is made. The latest revision of this Form (Rev.4-2011) includes Section III which requests information about the Issuer and the tax-exempt financing that financed the project under section 142(d).

In order to assist in completing Section III of the form MaineHousing has posted information on its Tax-Exempt Private Activity Bond Issues on our website at the links listed below.

To gather the information on your project, first open the “MaineHousing MF Project List” at <http://www.mainehousing.org/partners/partner-type/property-owners-managers/tax-exempt-bond-project-information>. Locate your project from the list and note the bond series in column C. Please note that it is possible for your project to be listed under more than one bond series. If it is listed under more than one bond series the 8703 Form will need to include information on each bond series.

Once you know the bond series, open the “MaineHousing Master Bond List” at <http://www.mainehousing.org/partners/partner-type/property-owners-managers/tax-exempt-bond-project-information>. This list contains the information on each bond series that is needed to complete part III of FORM 8703 and corresponds with boxes 14 – 20 on the form.

Please note the bond information for your project will not necessarily stay the same for the life of the project. This information will need to be reviewed on an annual basis. Please also note that MaineHousing does not provide tax advice. If you have questions related to the filing of this form you may want to consult your tax professional or contact the IRS by sending an email to: TaxExemptBondQuestions@irs.gov and put “Form 8703 Question” in the subject line. In the email,

include a description of your question, a return email address, the name of a contact person, and a telephone number.

II. MREMA – Save the Date (Annual Conference) and COS Training Opportunity

MREMA has issued a second Save the Date notice regarding its 26th Annual Conference that will be held May 20th – 22nd, 2013 at the Point Lookout Resort & Conference Center in Northport, Maine noting that it has hired NCHM to provide a two and a half day COS training. A copy of the notice is attached for your reference.

III. Shalom House Hoarding Conference – Save the Date

Shalom House has issued a Save the Date notice regarding an upcoming Conference on Hoarding & Cluttering which will be held Friday, June 21, 2013 at the USM Campus in Portland, Maine. A copy of the notice is attached for reference.

Attachments:

- **MREMA Save the Date**
- **Shalom House Save the Date**

Please note that MaineHousing provides notices as a service to our partners. Notices are not intended to replace ongoing training and do not encompass all compliance and regulatory changes that may occur on the wide arrange of housing programs in which we work. MaineHousing recommends partners establish an ongoing training program for their staff.

Maine State Housing Authority (“MaineHousing”) does not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, ancestry, age, physical or mental disability, or familial status in the admission or access to, or treatment or employment in, its programs, and activities. MaineHousing will provide appropriate communication auxiliary aids and services upon sufficient notice. MaineHousing will also provide this document in alternative formats upon sufficient notice. MaineHousing has designated the following person responsible for coordinating compliance with applicable federal and state nondiscrimination requirements and addressing grievances: Louise Patenaude, Maine State Housing Authority, 353 Water Street, Augusta, Maine 04330-4633, Telephone Number 1-800-452-4668 (voice in state only), (207) 626-4600-(voice), 1-800-452-4603 (TTY in state only), or (207) 623-2985 (TTY).



SAVE THE DATE

Maine Real Estate Managers Association
26th Annual Conference
May 20 to May 22, 2013
Point Lookout Resort & Conference Center
Northport, Maine

We have hired NCHM to provide a two and a half day COS training at our conference on May 20th to the 22nd. The cost to attend including meals, entertainment and networking will be \$ 550.00.

NCHM is currently marketing the same training in Portland on March 18th and 19th for \$ 725.00 without meals.

We urge you to support us and attend the COS training in Northport in May.

Phone Reservations: 1-800-515-3611

Guest Room Rates:

1 Bedroom Studio Cabin with 1 King Bed, 1 Bath	\$ 99.00 per day
1 Bedroom Studio Cabin with 1 Queen Bed, 1 bath	\$ 89.00 per day
2 Bedroom Cabin with 2 Double Beds, 1 bath	\$ 89.00 per day
2 Bedroom Cabin with 2 Queens Beds, 2 baths	\$ 149.00 per day
3 Bedroom Lodge with 2 King beds, 1 Queen, 2 Baths	\$ 179 .00 per day

Handicapped accessible cabins are available for 1 and 2 bedroom cabins.
The above rates do not include a Maine lodging tax.

Please reserve your cabin or lodge before 5/5/13 to insure availability.

Join MREMA today- visit our website @ mrema.org for the benefits.

SAVE THE DATE

CONFERENCE ON HOARDING & CLUTTERING

PRESENTED BY
SHALOM HOUSE, INC.

FRIDAY JUNE 21, 2013
8:30AM-4:00PM
TALBOT HALL, USM CAMPUS
PORTLAND, MAINE

KEYNOTE SPEAKER
CHRISTIANA BRATIOTIS, PhD, LICSW

AUTHOR OF
THE HOARDING HANDBOOK: A GUIDE FOR HUMAN SERVICE PROFESSIONALS

BREAK OUT SESSIONS AND PANEL DISCUSSION
TOPICS: HOARDING PROGRAMS, HARM REDUCTION, CLINICAL
CASE MANAGEMENT, HOUSING AND LEGAL ISSUES, AND SPECIAL
POPULATIONS.

\$129 PER PERSON
6 CEUs

REGISTRATION FORMS WILL BE SENT AND AVAILABLE AFTER APRIL 1, 2013

FMI CONTACT: ERIC GRAINGER - [EGRAINGER@SHALOMHOUSEINC.ORG](mailto:egrainger@shalomhouseinc.org)
JILL SILANDER - [JSILANDER@SHALOMHOUSEINC.ORG](mailto:jsilander@shalomhouseinc.org)



Shalom House

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