



MaineHousing
Maine State Housing Authority

**ASSET MANAGEMENT
NOTICE
2010-21
ISSUED: December 3, 2010**

TO: Owners and Managers of MaineHousing Financed Section 8 Properties

FROM: Robert Conroy, Director of Asset Management

**Notice of Funding Availability
Weatherization of MaineHousing Financed Section 8 Multifamily Properties**

The Maine State Housing Authority (herein referred to as “MaineHousing”) is pleased to announce the immediate availability of approximately \$1.8 million in grant funding for the weatherization of eligible MaineHousing financed Section 8 Multifamily properties located in York and Cumberland counties.

Properties awarded funds for US DOE Weatherization Assistance Program eligible activities must be able to complete the weatherization activity (work and final inspection) **no later than March 31, 2011.**

Owners interested in applying for weatherization funds must utilize the attached electronic ***Application for Funding.*** Applications and questions about this funding notification must be sent via email to the following email address:

Mfs8weatherization@mainehousing.org

Applications will be accepted by MaineHousing via email until **the close of business at 5pm on Monday, December 13, 2010** and will be evaluated for an assessment of need.

Properties awarded funding will be notified by MaineHousing within 10 business days.

An Energy Audit of the property will be commissioned by MaineHousing to establish the scope of work. The owner and MaineHousing will work with a certified contractor to perform the weatherization activity once the audit results are completed.

No application for the Program will be considered or approved if the borrower, any of its principals, any entity controlled by the borrower, any affiliates or any guarantor of a borrower’s loan obligations (i) is in default or violation of any obligation to MaineHousing; (ii) has been more than 60 days delinquent on any loan with MaineHousing in the past year or has been issued a notice of default or regulatory violation in the last 6 months, unless an approved payment or workout plan is in place and in good standing; or (iii) was the owner of a MaineHousing financed project upon which MaineHousing foreclosed.

A borrower or member of a development team may not participate if the borrower or development team member (i) is debarred, suspended, or excluded from any federal program; or (ii) has ever had a professional license to provide the services the party seeks to provide for the project suspended or revoked; or (iii) is debarred, suspended, or voluntarily excluded from any MSHA programs. Borrowers and their contractors and agents will be required to certify that they are not so classified.

The property owner will grant to MaineHousing all rights and interests the owner has in all greenhouse gas emission reductions resulting from the improvement.

MAINEHOUSING RESERVES THE RIGHT TO REJECT OR CEASE PROCESSING ANY OR ALL APPLICATIONS PRIOR TO ISSUANCE OF A COMMITMENT FOR A WEATHERIZATION GRANT. MAINEHOUSING ACCEPTS NO OBLIGATION UNTIL A GRANT COMMITMENT HAS BEEN ISSUED AND ACCEPTED BY THE BORROWER IN ACCORDANCE WITH ITS TERMS.

Attachments:

- *Application for Funding*

MAINEHOUSING NONDISCRIMINATION NOTICE

Maine State Housing Authority (“MaineHousing”) does not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, ancestry, age, physical or mental disability, or familial status in the admission or access to, or treatment or employment in, its programs, and activities. MaineHousing will provide appropriate communication auxiliary aids and services upon sufficient notice. MaineHousing will also provide this document in alternative formats upon sufficient notice. MaineHousing has designated the following person responsible for coordinating compliance with applicable federal and state nondiscrimination requirements and addressing grievances: Louise Patenaude, Maine State Housing Authority, 353 Water Street, Augusta, Maine 04330-4633, Telephone Number (207) 626-4000 or 1-800-452-4668 (voice), or 1-800-452-4603 (TTY).





**APPLICATION FOR FUNDING
Weatherization of Maine Housing
Financed Multifamily Section 8
Properties**

INSTRUCTIONS: Please email this completed application to mfs8weatherization@mainehousing.org **no later than 5:00 pm on Monday, December 13, 2010.** Highlighted areas are to be filled in. Comment fields will expand as information is added.

PROPERTY INFORMATION

Property Name:	<input type="text"/>	Property Number:	<input type="text"/>
Property Address:	<input type="text"/>		
Ownership Entity:	<input type="text"/>		
Owner Contact:	<input type="text"/>	Ph. No.:	<input type="text"/>
		Email:	<input type="text"/>
Owner Address:	<input type="text"/>		
For Profit:	<input type="checkbox"/>	Not For Profit:	<input type="checkbox"/>

FYE Surplus Cash : 2007 2008 2009

Percent of existing households at property at or below 60% Area Median Income:

Single Building: Multiple Buildings: Number of Buildings:

Age of Building(s): Age of Roof(s):

Last Weatherized: 1 year ago or less 2-10 years ago 11-20 years ago More than 20 years
Never weatherized:

Weatherization Activity: Lighting Window/Door replacement Insulation
Air sealing: HVAC Upgrade

Other Weatherization Activity (describe):

Heat Source Type: Electricity Oil Propane Gas Other

Age of Heating System(s):

UNIT INFORMATION

Number and Type of Units: 0 BR 1 BR 2 BR 3 BR 4 BR

Average Sq. Ft. per Unit:

Owner Paid Heat? Tenant Paid Heat?

Annual heating expense per unit: 2008 2009

Annual fuel consumption per unit: 2008 2009

Has there been an energy audit conducted on this property in the last 12 months?

Date audit completed:

Energy audit completed by:

Have energy improvements been financed for this property?

If so, please identify improvements, the amount of funds and the source of funding:

	Amount of Funds	Source of Funding
Lighting	<input type="text"/>	<input type="text"/>
Insulation	<input type="text"/>	<input type="text"/>
HVAC Upgrades	<input type="text"/>	<input type="text"/>
Window/Door Replacement	<input type="text"/>	<input type="text"/>
Air Sealing	<input type="text"/>	<input type="text"/>
Other (describe below)	<input type="text"/>	<input type="text"/>
<input type="text"/>		

Have energy improvements been financed for other properties owned by this ownership entity?

How many properties?

What improvements and source(s)/amount(s) of funding?