

## Human Resources and Facilities Department Memorandum

**To:** Interested Parties

**From:** Jason Stonier, Operations Manager – Building & Grounds

**Date:** May 7, 2025

**Subject:** RFP for Janitorial Services – Questions & Answers

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- Can you please confirm that the price of the RFP includes consumables (paper towels, toilet paper, bags, etc.)?
  - Yes – all consumables (including functional foaming hand soap dispensers) for our site. Urinal Screens (for five urinals) are requested to be Tidal Wave Urinal Screens or equivalent design. Toilet Tissue should be two-ply. Quality of C-fold towels comparable to examples shown during walk through.
- If so, do you have an estimated usage of those items?
  - We have not been supplying these items and would not be able to give an accurate estimate or usage, however approximately four-six hand dolly loads of supplies a month have been observed being delivered.
- Are you open to the cost of a one-time deep clean before the start of the contract so that the team can start without having to catch up overtime?
  - Yes – however please propose this cost as a separate /add that we may evaluate independently from the actual proposal.