OWNER CERTIFICATION: By signing this Request for Unit Approval, the owner certifies that the information provided by the owner on this form is true and complete.

(1) The unit identified above is not covered by any federal, state, local or private subsidy, and the owner has not received any payment from the proposed tenant or any public or private source for rental of the unit to the proposed tenant.

(2) The owner does not and will not discriminate against any person on the basis of race, color, ancestry, age, religion, sex, sexual orientation, national origin, physical or mental disability, or familial status.

(3) The owner (including any principal) is not related by blood or marriage to any person in the proposed tenant family.

(4) The proposed tenant does not have any ownership interest in the unit identified above or the building in which it is located.

(5) The proposed rent set forth above is not more than the rent charged for other unassisted comparable units in the same premises.

(6) Check one of the following:

   ___ Lead-based paint disclosure requirements do not apply because this property was built on or after January 1, 1978.
   ___ The unit, common areas servicing the unit, and exterior painted surfaces associated with such unit or common areas have been found to be lead-based paint free by a lead-based paint inspector certified under the Federal certification program or under a federally-accredited State certification program. (Please attach a copy of certification report)

   A completed statement is attached containing disclosure of known information on lead-based paint and/or lead-based paint hazards in the unit, common areas or exterior painted surfaces, including a statement that the owner has provided the lead hazard information pamphlet to the family.

   (7) A copy of the proposed lease for the unit is attached, with the lease addendum required under the Program. The lease is in a standard form that is used by the owner in the locality for unassisted tenants and is consistent with Maine law and any applicable local ordinances.

TENANT SCREENING: By signing this Request for Unit Approval, the owner acknowledges and agrees that the owner and not MaineHousing, is responsible for screening the proposed tenant’s suitability for tenancy.

MaineHousing will arrange for inspection of the unit and will notify the owner and tenant family whether or not the unit is approved.

Owner: _______________________________ Date __________
Print: __________________________________________
Name of Company: ______________________________
Tenant: _______________________________ Date __________
Print Name: __________________________________________

Maine State Housing Authority (‘MaineHousing”) does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, ancestry, physical or mental disability, age, familial status or receipt of public assistance in the admission or access to or treatment in its programs and Maine activities. In employment, MaineHousing does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, ancestry, age, physical or mental disability or genetic information. MaineHousing will provide appropriate communication auxiliary aids and services upon request. MaineHousing also provides this document in alternative formats upon request. MaineHousing has designated the following person responsible for coordinating compliance with applicable federal and state nondiscrimination requirements and addressing grievances: Lauren Bastard, Maine State Housing Authority, 26 Edison Drive, Augusta, Maine 04330-4633, Telephone Number 1-800-452-4668 (voice in state only), (207) 626-4600 (voice) or Maine Relay 711.

Navigator: ______________________________
Agency: ______________________________
Phone: ______________________________
Email: ______________________________

Coupon Issue Date: ____________# BR’s on Coupon: ____________

ANY CHILDREN UNDER 6 YRS OLD IN THE HOUSEHOLD: YES NO

Rev 062917