

### HTS/EHV Application Checklist

Head of Household: \_\_\_\_\_ Number of Household Members: \_\_\_\_\_

Referral Agency \_\_\_\_\_ Navigator/Contact \_\_\_\_\_

ZIP Code \_\_\_\_\_ (at time of application)

| Name of Document  | Present & Complete: |
|---|---------------------|
| Household Information Form<br><br><b>*EHV – Income, Asset and Expense verification may be accepted by self-certification via household information form</b>         |                     |
| MaineHousing General Authorization to Release Information <b>(signed by all adults)</b>   |                     |
| HUD Form 9886 Release <b>(signed by all adults)</b>   |                     |
| HUD Form 92006 Optional Contact <b>(signed by head of household)</b>  |                     |
| What You Should Know About EIV <b>(signed by all adults)</b>  |                     |
| HUD 52675 Debts Owed <b>(signed by all adults)</b><br><br><b>*EHV – form not required</b>   |                     |
| Consent to Screen for Criminal Activity <b>( signed by all adults)</b>  |                     |
| Declaration of Section 214 Status <b>(completed for all household members)</b>  |                     |
| Valid Photo ID/Birth Certificate <b>(all household members)</b><br><br><b>*EHV – must provide within 90 days of lease-up</b>  |                     |
| Social Security Card <b>(All household members- Original(s) viewed by referral contact and dated)</b><br><br><b>*EHV – must provide within 180 days of lease-up</b> |                     |
| DV Application addendum<br><br><b>(If applicable – signed by all household members)</b>   |                     |

Referral Contact Initials & Date: \_\_\_\_\_

Received by MaineHousing: \_\_\_\_\_