

# PROJECT SUMMARY SHEET FOR MULTI-FAMILY PROJECTS

**INSTRUCTIONS:** Complete this Project Cover Sheet and the forms contained in this bundle will auto-populate. The Project Cover Sheet does not contain all the fields needed to completely populate forms. Review the forms, provide missing data. Forms not contained in the bundle can be downloaded from the CAA Portal.

## PROPERTY

Multi-Family (and Single Family Rentals)

# Units \_\_\_\_\_

Property Address: \_\_\_\_\_

Does Owner reside at the property?	Yes	<input type="checkbox"/>	No
Are children under 6 at the property?	<input type="checkbox"/> Yes	<input type="checkbox"/>	No
Are the children covered by MaineCare?	Yes	<input type="checkbox"/>	No
Is property under abatement order?	<input type="checkbox"/> Yes	<input type="checkbox"/>	No

### Applicant (Owner)

\_\_\_\_\_  
Entity or Owner First Name MI Last Name

Mailing Address: \_\_\_\_\_  
*Street, City, State, Zip*

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Email \_\_\_\_\_

### Co-Applicant (Co-Owner)

\_\_\_\_\_  
Co-Entity or Co-Owner First Name MI Last Name

Mailing Address: \_\_\_\_\_  
*Street, City, State, Zip*

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Email \_\_\_\_\_

### COMMUNITY ACTION AGENCY (CAA/ESCROW AGENT)

\_\_\_\_\_  
CAA Name

Mailing Address \_\_\_\_\_  
*Street, City, State, Zip*

\_\_\_\_\_  
CAA Rep Name

\_\_\_\_\_  
CAA Rep Phone

\_\_\_\_\_  
CAA Rep Email

\_\_\_\_\_  
CAA Rep Title

\_\_\_\_\_  
Lead Designer Name

\_\_\_\_\_  
Lead Designer Phone

\_\_\_\_\_  
Lead Designer Fax

\_\_\_\_\_  
Lead Designer Email

### LEAD REDUCTION/ABATEMENT CONTRACTOR

\_\_\_\_\_  
Company Name

Mailing Address \_\_\_\_\_  
*Street, City, State, Zip*

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Rep Name

\_\_\_\_\_  
Rep Phone

\_\_\_\_\_  
Rep Email

### NOTES/COMMENTS

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