HOME ACCESSIBILITY AND REPAIR PROGRAM (HARP)

# GRANT AGREEMENT

**Agency (CAA):** _____ **CAA Technician Name:** _____

**CAA Address:** _____ **CAA Technician Phone:** _____
(Street, City, State, Zip)

**CAA Technician Email:** _____

**Applicant Name:** _____ **Co-Applicant Name:** _____

**Property:** _____
(Street, City, State, Zip)

**Grant Amount:** 0.00 **Contract Date:** _____

1. **PARTIES TO THIS AGREEMENT:** This Grant Agreement is between the above-named Applicant(s) ("Grantee") and Community Action Agency (CAA).

2. **FUNDS:** CAA will provide the Grant Amount referenced herein to the Grantee from the Home Accessibility and Repair Program funded by the Maine State Housing Authority (Grant Funds), effective on the above-referenced Agreement Date, as follows:

| Grant Funds | |
|---|---|
| Home Repair | $ |
| Elderly Home Repair | $ |
| Emergency Home Repair | $ |
| Emergency Manufactured Home Repair | $ |
| Accessibility | $ |
| Weatherization Readiness | $ |
| **TOTAL GRANT FUNDS** | **$** 0.00 |

3. **USE OF FUNDS:** The Grant Funds will be used to pay for the work described in the *Construction Contract* executed by the Grantee and a Contractor and approved by CAA. Any change to the work outlined in the *Construction Contract* requires a written *Change Order* approved by the Contractor, the Grantee, and CAA. Grantee acknowledges that the Grant Funds are to be used for necessary health and safety repairs including accessibility repairs and that these funds cannot be used for cosmetic or non-health and safety related repair.

4. **DISBURSEMENTS:** CAA will hold the Grant Funds in an escrow on behalf of Grantee and make payments to the contractor in accordance with the *Construction Escrow Agreement*.

5. **COOPERATION:** The Owner agrees to allow the contractor and CAA reasonable access to the home to perform the work. The Owner understands that the labor and materials outlined in the Job Standards and Specifications in the Construction Contract and Escrow Agreement will be provided to the Owner at no cost. The Owner further understands that if the Owner fails to comply with the terms of the Construction Contract or Escrow Agreement or refuses to allow the contractor to complete the work outlined in the Job Standards and Specifications, the Owner will be in breach of the terms and may be required to repay the Grant Funds in an amount equal to the cost of the HARP improvements. If a breach occurs, Notice will be provided to the Owner by CAA or MaineHousing and Owner will be required to repay amounts owed within sixty (60) days of receipt of the Notice.

**APPLICANT/OWNER (GRANTEE):**

_____
Applicant/Owner Signature

_____
Signature of Co-Applicant

_____
Date

**CAA:**

_____
CAA Representative Signature

_____
CAA Representative Name

_____
Date