

HOME ENERGY ASSISTANCE PROGRAM (HEAP)

HEAP APPLICATION UPDATE FORM

CAA Name: _____ CAA Phone: _____
 CAA Address: _____ CAA Fax: _____
 _____ CAA Email: _____

Primary Applicant: _____ Application ID: _____
 Current Phone: _____ Email: _____

APPLICANT INSTRUCTIONS: Applicant must complete all applicable sections of the form and return signed form to the CAA identified above. If Household has moved and is responsible for electric costs, a current utility/electricity bill must be provided. Additional documentation may be needed upon request. If a box is applicable, all fields within the box must be completed.

Check all that apply: ☐ Change of Address ☐ Change of Product ☐ Change of Vendor ☐ Account Info Change

EFFECTIVE DATE OF CHANGE: _____ **REASON FOR CHANGE:** _____

Old Mailing Address: _____ Current Mailing Address: _____
 (If moved/changed) _____

Old Physical Address: _____ Current Physical Address: _____
 (If moved) _____

If moved; Did you move to a new county? ☐ Yes ☐ No

Current Dwelling Information:☐ Does Not Apply

Owner Type (check one): ☐ Rent ☐ Own ☐ Roomer / Boarder
 Dwelling Type (check one): ☐ Stick-Built / Modular ☐ Apartment ☐ Mobile / Manufactured ☐ Condo / Duplex
 Did everyone in the household move? ☐ Yes ☐ No Do you now live in subsidized housing? ☐ Yes ☐ No
 Is heat included in rent? ☐ Yes ☐ No Is electricity included in rent? ☐ Yes ☐ No

Current Vendor Information:☐ Does Not Apply

Electric/Utility Company Name: _____
 Name on Electric/Utility Account: _____
 Electric/Utility Account Number: _____ ***If moved and household is responsible for Electric costs, copy of bill MUST be provided.**
 Fuel Vendor Name: _____ Location: _____
 Name on Fuel Account: _____ Account #: _____

Current Heating System Information:☐ Does Not Apply

Heating System Type: ☐ Furnace ☐ Boiler ☐ Stove ☐ Baseboard ☐ Other: _____
 Heating System Location: _____ System Condition: ☐ Working ☐ Not Working
 Does Heating system heat entire dwelling? ☐ Yes ☐ No
 Fuel Tank location (check one): ☐ Inside ☐ Outside ☐ Unheated Space (shed, garage, etc.) Tank Size: _____
 Fuel Type: ☐ Oil ☐ Kerosene ☐ Propane ☐ Electric ☐ Pellets ☐ Natural Gas
☐ Wood Size/Type: _____ ☐ Other: _____

Applicant Signature: _____ **Date:** _____

