

HOME ENERGY ASSISTANCE PROGRAM (HEAP)

HEAP APPLICATION UPDATE FORM

CAA Name: _____ CAA Phone: _____
 CAA Address: _____ CAA Fax: _____
 _____ CAA Email: _____

Primary Applicant: _____ Client Number: _____
 Current Phone: _____ Email: _____

INSTRUCTIONS: Return completed and signed form to the CAA identified above. If Household has moved and is responsible for electric costs, a current utility/electricity bill must be provided. Additional documentation may be needed upon request.

Check all that apply: ☐ Change of Address ☐ Change of Product ☐ Change of Vendor ☐ Account Info Change

EFFECTIVE DATE OF CHANGE: _____ REASON FOR CHANGE: _____

Old Mailing Address: _____ Current Mailing Address: _____
 (If moved/changed) _____

Old Physical Address: _____ Current Physical Address: _____
 (If moved) _____

New Dwelling Information:☐ Does Not Apply

Owner Type (check one): ☐ Rent ☐ Own ☐ Roomer / Boarder
 Dwelling Type (check one): ☐ Stick-Built / Modular ☐ Apartment ☐ Mobile / Manufactured ☐ Condo / Duplex
 Did everyone in the household move? Yes No Do you now live in subsidized housing? Yes No
 Is heat included in rent? Yes No Is electricity included in rent? Yes No

New Vendor Information:☐ Does Not Apply

Electric/Utility Company Name: _____
 Name on Electric/Utility Account: _____
 Electric/Utility Account Number: _____ ***If moved and household is responsible for electric costs, copy of bill MUST be provided.**
 Fuel Vendor Name: _____ Location: _____
 Name on Fuel Account: _____ Account # : _____

New Heating System Information:☐ Does Not Apply

Heating System Type: Furnace Boiler Stove Baseboard Other: _____
 Heating System Location: _____ Fuel Tank Size: _____
 Fuel Tank location (check one): ☐ Inside ☐ Outside Unheated Space (shed, garage, etc.)
 Fuel Type: ☐ Oil ☐ Kerosene Propane Electric Pellets Natural Gas
☐ Wood Size/Type: _____ ☐ Other: _____

Applicant Signature: _____ Date: _____