

HOME ENERGY ASSISTANCE PROGRAM (HEAP)

SUBSIDIZED HOUSING FORM

CAA Name: _____ CAA Phone: _____
CAA Address: _____ CAA Fax: _____
_____ CAA Email: _____

Primary Applicant: _____ Create Date: _____
Client ID#: _____

Form Return Deadline: _____

INSTRUCTIONS: The Applicant/Subsidy Holder must sign this form and return to the CAA listed above. The CAA will send the form to the Property Manager or applicable Housing Agent to complete and return to the CAA at the address listed above.

RELEASE OF INFORMATION

I hereby waive the right to or interest in the confidentiality of the disclosure of the nature of any housing subsidy which my household receives. The information includes any subsidy received from local, state or federal sources. I understand that this waiver shall remain in effect in compliance with the rules established under the HEAP program.

Applicant/Subsidy Holder's Signature

Date

To be completed by the HEAP Intake or Outreach Worker at the time of Application

Applicant/Subsidy Holder's Name

Housing Agent

Street Address

Applicant Phone Number

City State Zip

To be completed by the Property Manager, Subsidized Housing Agent or Local Housing Authority ("Agent")

NOTE: The information provided below must reflect information for the Applicant as of the Date of Application listed above.

Agent Name

Agency Name

Street Address

Agent Phone Number

City State Zip

A. Is Tenant's Rent Subsidized Yes No

B. Effective Date of Subsidy: _____

C. Actual Monthly Amount Tenant pays for rent (NET) \$ _____

D. Is the Tenant's heat included in the rent? Yes No

If No, Tenant's total Monthly Utility Allowance \$ _____

If No, Tenant's Monthly Utility Allowance for heating (if known) \$ _____

E. Primary source of heat is Electricity Oil Kero LPGas Nat Gas Other _____

I certify that to the best of my knowledge the above information is accurate and may be verified by the CAA and MaineHousing.

Agent Signature

Title

Date

I have reviewed the above information.

CAA Certifier Signature

Date