

HOME ENERGY ASSISTANCE PROGRAM (HEAP)

HEAP APPLICATION UPDATE FORM

CAA Name: CAA Phone:
CAA Address: CAA Fax:
CAA Email:

Primary Applicant: Client ID:
Current Phone: Email:

INSTRUCTIONS: Return completed and signed form to the CAA identified above. If Household has moved and is responsible for electric costs, a current utility/electricity bill must be provided. Additional documentation may be needed upon request.

Check all that apply: Change of Address Change of Product Change of Vendor
Old Mailing Address: New Mailing Address:
Old Physical Address: New Physical Address:

EFFECTIVE DATE OF CHANGE: REASON FOR CHANGE:

New Dwelling Information:

Owner Type (check one): Rent Own Roomer / Boarder
Dwelling Type (check one): Stick-Built / Modular Apartment Mobile / Manufactured Condo / Duplex
Did everyone in the household move? Yes No Do you now live in subsidized housing? Yes No
Is heat included in rent? Yes No Is electricity included in rent? Yes No

New Vendor Information:

Electric/Utility Company Name:
Name on Electric/Utility Account:
Electric/Utility Account Number: \*If moved and household is responsible for electric costs, copy of bill MUST be provided.
Fuel Vendor Name: Location:
Name on Fuel Account: Account # :

New Heating System Information:

Heating System Type: Furnace Boiler Stove Baseboard Other:
Heating System Location: Fuel Tank Size:
Fuel Tank location (check one): Inside Outside Unheated Space (shed, garage, etc.)
Fuel Type: Oil Kerosene Propane Electric Pellets Natural Gas
Wood Type: Other:

Applicant Signature: Date:

Office Use
CAA Signature: Date Entered in HC:

