

Program:	Federal Lead and State Lead Programs	MHN #	2020-010
Issued by:	MaineHousing, Energy and Housing Services	Effective Date:	11/18/2020

This MaineHousing Notice is being issued to notify CAAs of (1) revisions made to the Lead Guide; (2) the implementation of the Contractor Pollution Occurrence Insurance Incentive Pilot Program administered through MaineHousing’s Energy and Housing Services division; and (3) revisions made to the HUD Required Section 3 Verification Data form.

1. Revised Program Guide

Reference: [Lead Guide \(Effective 11/18/2020\)](#)

The Lead Guide has been revised to incorporate section 2 and 3 of this MaineHousing Notice and other minor technical edits and clean-up.

2. Eligible Relocation Expenses

Reference: [Lead Guide, Section B9\(2\)](#)

A new paragraph 2 has been added to Lead Guide Section B9, specifying that costs incurred for the relocation of pets and other animals are not eligible for reimbursement.

3. Contractor Pollution Occurrence Insurance Incentive Pilot Program (Federal Lead Only)

Reference: [Lead Guide, Section C1\(F\)](#)

A new subsection F has been added to Lead Guide Section C1, providing guidance for MaineHousing’s Contractor Pollution Occurrence Insurance Incentive Pilot Program (CPOII Pilot Program). MaineHousing created the CPOII Pilot Program to provide an incentive for lead abatement contractors to continue to work or to join MaineHousing’s approved lead abatement contractor list. The CPOII Pilot Program awards are only available to contractors who complete Federal Lead funded projects.

Effective Dates: The CPOII Pilot Program starts on November 18, 2020. The CPOII Pilot Program period is February 3, 2020 through August 3, 2023. The CPOII Pilot Program will end when available funding is expended by MaineHousing.

Award Amounts: \$500 per project up to a maximum total award of \$2,000 per contractor per calendar year.

Submission Requirements: Contractors wishing to participate in the CPOII Pilot Program must submit and complete the “CPOII Pilot Program” section of the revised HUD Required Section 3 Verification Data form (Appendix R3, revised 11/18/2020) which is posted on the CAA Portal and included in the Phase 2 form bundle. Contractor must provide the CAA with proof of current pollution occurrence insurance policy certificate.

NOTE: Contractors who completed eligible projects after February 3, 2020 and before the implementation of the CPOII Pilot Program should be instructed to resubmit the HUD Required Section 3 Verification Data form directly to the CAA to be considered for CPOII Pilot Program awards. CAAs must provide the completed form to MaineHousing (via ShareFile) for processing.

4. HUD Section 3 Verification Data Form (Federal Lead Only)

Reference: HUD Required Section 3 Verification Data Form (Appendix R3)

Appendix R3 has been reformatted to align with HUD Section 3 reporting requirements. In addition, a CPOII Pilot Program section has been added to the form, which must be completed by contractors wishing to participate in the CPOII Pilot Program.

5. Notice Contact

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