

Program:	Lead Paint Hazard Abatement Program	MHN # 2025-LEAD-003
Action:	Revised Submission Requirements and Checklist	Effective Date: 7/9/25
Issued by:	MaineHousing, Energy and Housing Services	Expire Date:

This MaineHousing Notice #2025-LEAD-003 establishes the procedure for submitting a Radon Bundle to MaineHousing for approval on federally funded projects that require the installation of mitigation systems.

1. Submit Radon Bundle for MH Review

The Radon Bundle must be submitted prior to the Phase 1 Bundle. MaineHousing will review the Radon Bundle using a Radon Checklist, similar to the checklist used for Phase 1 Bundle reviews. The Radon Bundle must include the following documents: Pre-Mitigation Test, Radon Contract, Escrow Agreement, Contractor Estimate, and Scope of Work.

Changes have been made to the MaineHousing Federal and State Lead Program Guide as follows:

Lead Program Guidance Section A9.D.1

Radon testing will be performed and test results submitted as a part of each environmental review. Projects that test high for radon cannot receive environmental review approval until a mitigation system is installed and radon levels pass the allowable limit of at or below 4pCi/L. When an environmental review is conditionally approved pending the mitigation system installation, the CAA must upload a Radon Bundle to ShareFile. This Radon Bundle will include:

- b. Pre-mitigation Radon Test
- c. Radon Contract
- d. Escrow Agreement
- e. Scope of Work
- f. Contractor Estimate

2. Submit Phase 1 Bundle for MH review

Once Radon Mitigation is completed, the CAA will submit the Phase 1 Bundle for review. This submission will include all current Lead Phase 1 checklist items, along with the remaining post-radon mitigation documents. The post-mitigation radon documents consist of the Post-Mitigation Test Results and the Contractor Payment Request.

Lead Program Guidance Section A9.D.1

MaineHousing will review the radon bundle for compliance, and when approved, radon mitigation may begin. The CAA may move forward with the submission of a Phase 1 Bundle upon the installation of a mitigation system. The Phase 1 Bundle includes post-mitigation radon items, such as the Post-mitigation Test Results and the Contractor Payment Request.

3. Notice Contact

Kim Ferenc, Manager of Housing ■ 207-626-4684 ■ kferenc@mainehousing.org

Alex Cardali, Lead Paint and Housing Rehab Coordinator ■ 207-624-5727 ■ acardali@mainehousing.org