

Program: Central Heating Improvement Program	MHN # 2025-CHIP-001
Issued by: MaineHousing, Energy and Housing Services	Effective Date: 1/9/2025

This MaineHousing Notice 2025-CHIP-001 is being issued to notify CAAs of the CHIP Guidance and Procedures revisions. These changes are effective as of the date of this notice.

1. Revisions

Section 4B revised to: “Denied” HEAP Application

A household may be eligible for CHIP services if the Household’s standard HEAP Application was appropriately processed, documented and denied only for not having a working heating system. If a household was denied on a subsequent HEAP Application for other reasons, the household is no longer eligible for CHIP.

Section 4D revised to: Life Estates, Life Leases, Life Tenancy

If an Eligible Household member holds a life estate, life lease or life tenancy in and occupies the Dwelling Unit, the Dwelling Unit may be eligible if the deed or acceptable documentation conferring the Applicant’s rights of the life estate, life lease or life tenancy states that the Eligible Household member is responsible for maintaining the Dwelling Unit, or is silent as to who is responsible for maintenance. Contact your CHIP Program Officer to confirm documentation is acceptable.

Section 6B Unallowable Uses - Added

Install or provide direct sources in areas that have not previously been heated.

Section 17: Conflict of Interest Procedures

The CAA must follow MaineHousing’s Conflict of Interest Policy – Maine Partners. This policy applies to all MaineHousing programs. This policy is on our partner portal and can be accessed here [Conflict of Interest](#)

2. Notice Contact

Kim Ferenc, *Manager of Housing and Weatherization* ▪ 207-626-4684 ▪ kferenc@mainehousing.org

CHIP Team ▪ 877-501-8936 ▪ chip@mainehousing.org

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Lauren Bustard, Maine State Housing Authority, 26 Edison Drive, Augusta, Maine 04330,

Telephone Number 1-800-452-4668 (voice in state only), (207) 626-4600 (voice) or Maine Relay 711.

