

Program: CHIP - Central Heating Improvement Program	MHPN # 2023-CHIP-005
Action: Amends Program Guidance	Effective Date: 01/01/2024
Issued by: MaineHousing, Energy and Housing Services	Expired Date:

This MaineHousing Notice is being issued to provide notification regarding a change to the Central Heating Improvement Program (CHIP) Guidance and Procedures. The CHIP Guidance and Procedures is updated annually and this Program Notice will remain in effect until then.

1. CHIP Guidance and Procedures

The CHIP Guidance and Procedures is being amended to add a new Letter C in Section 7. All Letters in this section will be moved down to the next letter. Ex: Letter D will become Letter E and Letter E will become F, etc.

C. Evaluation Checklist

For any oil and gas heating system replacement inspections an Evaluation Checklist must be completed. There is an Evaluation for Oil systems and another for Gas systems. Any failed items must be corrected for the job to be complete.

Section 7 G Required Documentation

The Evaluation Checklist has been added as a required document (when applicable).

2. Effective

This Program Notice will be effective on January 1, 2024. Any replacement inspections after this date will need to utilize this form.

3. Training

The Maine Fuel Board provided an informative training of the Evaluation Checklist on September 20, 2023 at MaineHousing. For additional training you should reach out to the Maine Fuel Board member that covers your agencies area of operation.

3. Notice Contact

Amanda Roy, *Manager of Weatherization* ■ 207-501-5963 ■ aroy@mainehousing.org

CHIP Team ■ 877-544-3271 ■ CHIP@mainehousing.org

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*Lauren Bustard, Maine State Housing Authority, 26 Edison Drive, Augusta, Maine 04330,
Telephone Number 1-800-452-4668 (voice in state only), (207) 626-4600 (voice) or Maine Relay 711.*

