MaineHousing
MAINE STATE HOUSING AUTHORITY

MaineHousing Use Only

RNUM_____

DREC _____

AM _____

DEVELOPMENT INFORMATION

PROJECT #: _____ **LOCATION:** _____

PROJECT NAME: _____

MANAGEMENT INFORMATION

NAME: _____ **EMAIL:** _____

ADDRESS: _____ **TEL #:** _____

REQUEST TO RELEASE FUNDS

I request authorization for the withdrawal of restricted funds for the reason indicated below.

REQUESTED BY: _____ DATE: _____

WITHDRAWAL

Type of Reserve Account: ◉ REP ○ TIR ○ ODE ○ Other: _____

Bank Name_____

Account Number _____

Balance Prior to Withdrawal _____

Amount of Withdrawal Requested _____

Amount Approved by MaineHousing _____

Current Balance of DOA Account

PAYMENT METHOD

Pay Property ◉

Pay Vendor ○

Property to Transfer to Bank Acct ○

DOA Account # _____

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Process Date _____

Check # _____

REASON FOR WITHDRAWAL/USE OF FUNDS

(Use Additional Pages as Needed to Provide Documentation of Use of Funds)

Place a ✓ beside each item that is applicable to this transaction.

☐ MaineHousing Final Lien Waiver for contracts over $10,000 (*signed & notarized)*

☐ Approval required from HUD or other entity

☐ Other (Specify):

Loan from Reserve Account *(attach repayment plan)*

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APPROVED ☐ **DENIED** ☐

TRANSACTION RECOMMENDED

_____ _____

Signature *Signature*

Date: _____ **Date:** _____