



Asset Management Notice

To: All Owners and Managers

Notice # 2024-10

From: Bob Conroy, Director of Asset Management

Issued: 11/19/2024

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I. LIHTC Allocating Agency Utility Allowances Updated 1/1/2025

The LIHTC Allocating Agency Utility Allowance charts for Tenant-Furnished Utilities and Other Services has been updated effective 1/1/2025.

Please follow the provided [link](#) to get to our Partners, Asset Management section of our website. You will find the latest charts available under Rent & Income Charts- LIHTC Allocating Agency Utility Estimates Effective 1/1/2025. To determine which region the property is designated to, we have provided a [list](#) of towns and locations with a region designation assigned. The following links will take you to the corresponding page based on region.

[Region 1](#)

[Region 2](#)

[Region 3](#)

If you have questions concerning this information, please contact your Asset Manager.

Please remember that you have 90 days from the date of publication (effective date of this notice) to get these utility allowances implemented.

II. HUD Guidance

- HUD has released Step-by-Step instructions on how to submit NSPIRE appeals. Please use the following link for additional information:
[NSPIRE Appeals Guide Now Available](#)
- HUD Published New Forms Please use the following link for additional information:
[HUD Publishes New Forms, Including HAP Contract Forms](#)
- HOTMA Compliance Date Deadline Extended to July 1, 2025



Please use the following link for additional information: [HOTMA Compliance Date Extension](#)

III. Sharefile Redesign

ShareFile is redesigning their client portal with the change schedule to go live on November 20, 2024. ShareFile Users can enable the new client portal now in order to preview the upcoming change. If there are any issues with the new portal, users will be able to revert to the current portal until sometime in 2025 when the change is finalized.

Please reach out to your Asset Manager if you have further questions.

IV. Attachments: None

Please note that MaineHousing provides notices as a service to our partners. Notices are not intended to replace ongoing training and do not encompass all compliance and regulatory changes that may occur on the wide arrange of housing programs in which we work. MaineHousing recommends partners establish an ongoing training program for their staff.

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