



# Asset Management Notice

To: All Owners and Managers

Notice # 2024-07

From: Bob Conroy, Director of Asset Management

Issued: 5/31/2024

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### I. HOTMA May 31, 2024 Deadline

HUD published the following notice reminding Owners and Agents of the HOTMA May 31, 2024 Deadline as stated in HUD Notice H2023-10 and Notice H 2024-04. The updated Tenant Selection Plan and EIV Policies and Procedures must reflect HOTMA rules and discretionary policies, which can be found in the HOTMA Implementation Notice. Please refer to the link provided in the HUD notice to the Discretionary Tenant Selection Plan and EIV Policies Guide that mirrors the discretionary authority given to Owners in the HOTMA Implementation Notice. Please visit this link for more information:

<https://content.govdelivery.com/accounts/USHUDFHA/bulletins/39f7e59>

Owner/Agents can update their Tenant Selection Plans and EIV Policies and Procedures to reflect HOTMA rules and discretionary policies by revising the language within the documents or by adding an Addendum or Modification Agreement that outlines the additional Rules and Discretionary Policies-Tenant Eligibility Sections 102 and 104 of Housing Opportunity through Modernization Act of 2016, (HOTMA). An Addendum or Modification Agreement would have to include an effective date. Any changes to your project documents should be discussed with your attorney.

Pursuant to HUD Handbook 4350.3 Rev. 1, Chg. 4 Section 4-4B, neither HUD nor MaineHousing as the Contract Administrator approves the Tenant Selection Plan; however, if staff becomes aware that a plan fails to comply with applicable requirements, the owner must modify the plan accordingly.

MaineHousing has revised the Tenant Selection Plan Checklist and Certification we use when reviewing a Tenant Selection Plan. Sections updated due to HOTMA are highlighted in yellow.

The revised checklist can be found on our website via this link

[https://www.mainehousing.org/docs/default-source/asset-management/training-webinars/mrema-toolbox/form---tenant-selection-plan-checklist390b89e5-f94b-45bb-8565-a5115b4b9a2f.pdf?sfvrsn=3db78915\\_7](https://www.mainehousing.org/docs/default-source/asset-management/training-webinars/mrema-toolbox/form---tenant-selection-plan-checklist390b89e5-f94b-45bb-8565-a5115b4b9a2f.pdf?sfvrsn=3db78915_7).



## II. HUD Energy Efficiency Updates

The Office of Housing provided important updates regarding the following:

**Multifamily Benchmarking Initiative** – This initiative provides no-cost energy and water benchmarking services to eligible HUD-assisted properties. Please visit this link for more information, [The Benchmarking Initiative, a Component of the Green and Resilient Retrofit Program \(GRRP\) | HUD.gov / U.S. Department of Housing and Urban Development \(HUD\)](#)

**EPA’s Whole-building Energy Data Campaign for Multifamily Buildings** – The EPA is seeking input from building owners and managers to learn about whole-building data needs. To provide your data you need to complete this form [ENERGY STAR Whole-Building Energy Data Campaign Voluntary Feedback | ENERGY STAR](#).

**Low Income Communities Bonus Credit Program Applications Portal** – The Department of Treasury, IRS and Department of Energy have announced the opening of the application portal for the 2024 program year of the Low Income Communities Bonus Credit Program. Applications will be accepted beginning May 27 for an initial 30 days. Please visit this link for more information, [Low-Income Communities Bonus Credit Program | Department of Energy](#)

To see the complete update issued by the Office of Housing, follow this link:

[Energy-Efficiency Updates: Benchmarking, EPA Campaign for Utility Data, and 2024 48\(e\) Application Period Opens \(govdelivery.com\)](#)

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