



Asset Management Notice

To: All Owners and Managers

Notice # 2021-02

From: Bob Conroy, Director of Asset Management

Issued: February 22, 2021

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I. Updated MD-130 Form - Request for Release of Funds

An updated MD-130 Request for Release of Funds has been approved for use effective 3/1/2021. A hyperlink to the updated form is provided below, it will direct you to the Property Management Forms page of the MaineHousing website. The form can be found under Other Forms & Templates and is titled MD-130 Request for Release of Restricted Funds. The use of the new MD-130 form will be required as of 4/1/2021. Any MD-130 requests submitted after this date in the old format will be returned for correction and resubmission.

[MD-130 Request for Release of Restricted Funds](#)

Summary of Changes –

- a. Addition of a line for the Current DOA Balance
- b. Addition of “For MaineHousing Use Only” Box

Submission of MD-130 –

- All MD-130 requests must be sent to eprocessing@mainehousing.org
- All MD-130 requests must be submitted to MaineHousing with ample time to process prior to the prospective due date of the required funds.

Questions concerning process and/or form changes should be directed to Terry Taylor at eprocessing@mainehousing.org or (207) 624-5790.



II. DHHS COVID-19 Vaccine Clinic Survey Response Due Today

The Department of Health & Human Services is seeking information from properties who are interested in hosting a COVID-19 Vaccine Clinic on site. If your property would like to participate please fill out the Survey noted in the hyperlink below:

[COVID-19 Vaccine Clinic Survey](#)

Please note the survey indicates a deadline of 2/19/21 but DHHS is still compiling data. It is not necessary to copy MaineHousing on your response to the survey.

III. HUD Webinar - Housing Counseling for HUD Multifamily Owners and Managers, February 23rd 2 p.m.

HUD is hosting a webinar for managers of HUD-assisted multifamily properties looking for help for their tenants. The webinar will include a description of rental housing counseling services offered by housing counseling agencies around the country that are available to tenants in multifamily properties. Below is a hyperlink to the registration:

[Register for Housing Counseling Webinar](#)

IV. CY 2021 Service Coordinator and Congregate Housing Grant Renewals

HUD has opened the application period for the 2021 Service Coordinator and Congregate Housing Grant Renewals. Applications will open in GrantSolutions on Friday, February 19, 2021. Grantees will have 31 calendar days to submit the required documentation. The application period will close on Monday, March 22, 2021. Below is a link to the notice from HUD:

[CY 2021 Service Coordinator and Congregate Housing Grant Renewals](#)

Please note that MaineHousing provides notices as a service to our partners. Notices are not intended to replace ongoing training and do not encompass all compliance and regulatory changes that may occur on the wide arrange of housing programs in which we work. MaineHousing recommends partners establish an ongoing training program for their staff.

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