



# MaineHousing

Maine State Housing Authority

## Energy & Housing Services Department Memorandum

**To:** Interested Parties  
**From:** Daniel F. Drost, Director of Energy and Housing Services  
**Date:** January 30, 2017  
**Subject:** 2017 DOE State Plan

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### 2017 DOE State Plan

As part of the annual application process, MaineHousing must submit to the Department of Energy (DOE) a State Plan application detailing how the Grantee will utilize the funds and conduct its weatherization program in accordance with DOE guidance.

Due to the Continuing Resolution for the Federal budget, which has been extended to April 30, 2017, DOE has indicated that initial funding of grants effective April 1 will be the same amount granted for 2016 with only 60% of funds available until the Continuing Resolution is extended or a Federal budget is approved. The full amount of the anticipated award will be \$2,890,611. DOE has not allowed a carryover of unexpended funds from the 2016 program year. Upon award of the grant, MaineHousing will be able to contract with its subgrantees 60% of the grant which represents \$1,734,366. The balance of the grant is retained by MaineHousing for administrative and training/technical costs. Upon availability of the balance of the grant funding, MaineHousing will issue amended contracts to its subgrantees.

There are several parts to the grant application:

- Budget Summary – details how the grant funds will be spent by the grantee (MaineHousing – MH) and the sub-grantees (the Community Action Agencies – CAAs).
- Annual File – describes changes to the program from the previous year's application
- Master File – a detailed plan of Maine's Weatherization Assistance Program (WAP) with descriptions of how Maine will meet the guidelines/requirements of the Department of Energy. This includes, but is not limited to: MH and CAA weatherization staff responsibilities, client eligibility, monitoring activities; audit procedures and tools; MH policies; and how MH and CAAs will adhere to DOE Health and Safety requirements.

For program year 2017 (April 1, 2017 through March 31, 2018), MaineHousing will continue to administer, partnering with its sub-grantees, a quality weatherization program designed to make energy improvements to Maine's aging housing stock. These improvements assist households in reducing the overall energy consumption and costs of heating their homes. Priority households are HEAP eligible households with a high energy burden that include a household member who is elderly, a person with disabilities, or a child under 2 years old.

Normally, DOE announces its WAP annually. Through formal notices, DOE notifies states of funding levels and specific program guidance as to how Grantees will conduct their weatherization efforts. DOE's weatherization program is administered through a sub-grantee system; Maine utilizes the Community Action Agencies.

As noted above, there are no major program changes planned for 2017.

**Public Hearing and Comment Period:**

A public hearing, allowing interested parties an opportunity to comment on the 2017 DOE State Plan will be held on Tuesday, February 21, 2017 at 9:30am at MaineHousing's office at 353 Water Street, Augusta, Maine. Written comments will be accepted until close of business (5:00 p.m.) on Friday, March 3, 2017. The hearing notice is attached. **A draft of the 2017 DOE State Plan is available on MaineHousing's website: [www.mainehousing.org](http://www.mainehousing.org).**