

Maine State Housing Authority (MaineHousing)
LEAD HAZARD REDUCTION DEMONSTRATION GRANT PROGRAM

HUD REQUIRED SECTION 3 VERIFICATION DATA INSTRUCTIONS

Contractor Name: _____

Contractor Address: _____

The requirements of HUD Section 3 apply to recipients of HUD Housing and Community Development funding exceeding \$200,000 in one year. Contractors or subcontractors that receive contracts in excess of \$100,000 for Section 3 covered projects and/or activities are required to comply with Section 3 regulations in the same manner as direct recipients (visit <https://www.hud.gov/Section3> for additional information about Section 3 regulations).

INSTRUCTIONS: Contractors must complete and submit the HUD Required Section 3 Verification Data Form (Appendix R3) for each project (Property) which must be included in Phase II packets.

Is your business a qualified Section 3 Business? Yes No

If Yes, Please indicate one of the following

- Business is 51 percent or more owned by Section 3 residents.
- Business's permanent, full-time employees include persons, at least 30 percent of whom are Section 3 residents, (or **within three years of first employment with the firm were Section 3 residents.**)
- Business can provide evidence of a commitment to subcontract in excess of 25 percent of the dollar amount of all subcontracts to be awarded to businesses that meet the qualifications described above.

Definition of Section 3 Residents: Individuals that reside in the area in which the Section 3 covered assistance is expended **and** whose incomes do not exceed the local criteria of low-income. Refer to *2018 50% and 80% Median Income Limits by Family Size*.

HUD Section 3 regulations intend that recipients hire Section 3 residents or award contracts to Section 3 businesses whenever possible to complete covered projects/activities.

NOTE: If the expenditure of covered funding does not result in new employment, contracting, or training opportunities, the requirements have not been triggered

HUD REQUIRED SECTION 3 VERIFICATION DATA FORM
For Multi-Family and Rental Properties

PROJECT (PROPERTY):

CONTRACTOR:

 Property Street

 Property City Property State Property Zip

 Contractor Name

COMMUNITY ACTION AGENCY (CAA):

Contract Amount: _____

 CAA Name

Contract Date: _____

INSTRUCTIONS: Contractor(s) must complete the following in reference to work done on the above-Property. Complete a separate Verification for each project (Property). See HUD Required Section 3 Verification Data Instructions for more information.

Did your business hire additional help, even temporary to work on these projects? Yes No

Job Category	Total # New Hires	# Section 3 Qualified New Hires (Total)	Section 3 Hires Worked What Percent of Total Staff Hours	#Section 3 Qualified Trainees Only	All Trainees worked what percent of Total Staff Hours
Professionals			%		%
Technicians			%		%
Office/Clerical			%		%
Lead Abatement			%		%
Carpenter RRP			%		%
Electrician			%		%
Other (describe)			%		%
			%		%

Please provide any feedback that would make it more likely for your company to hire Section 3 Qualified employees for Lead program work.

Prepared by:

 Contractor Representative Signature

Date: _____

 Contractor Representative Name

Income Limits - 50% Median Income Limits by Family Size

(Effective April 1, 2018)

Maine State Housing Authority

Lead Hazard Reduction Demonstration Program

Any household whose income is less than or equal to 50% of the local median income is eligible for consideration in the program.
Limits vary by location and household size.

County	Household Size							
	1	2	3	4	5	6	7	8
(Androscoggin) Lewiston-Auburn MSA								
Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	\$22,400	\$25,600	\$28,800	\$31,950	\$34,550	\$37,100	\$39,650	\$42,200
(Cumberland) Portland HMFA								
Buxton, Cape Elizabeth, Casco, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Hollis, Limington, Long Island, North Yarmouth, Old Orchard Beach, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth	\$31,550	\$36,050	\$40,550	\$45,050	\$48,700	\$52,300	\$55,900	\$59,500
(Penobscot) Bangor HMFA								
Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	\$24,600	\$21,800	\$31,600	\$35,100	\$37,950	\$40,750	\$43,550	\$46,350
York/Kittery/So. Berwick HMFA								
Berwick, Eliot, Kittery, South Berwick, York	\$32,000	\$36,600	\$41,150	\$45,700	\$49,400	\$53,050	\$56,700	\$60,350
Other Areas								
Aroostook	\$21,100	\$24,100	\$27,100	\$30,100	\$32,550	\$34,950	\$37,350	\$39,750
Cumberland (excluding HMFA)	\$25,000	\$28,550	\$32,100	\$35,650	\$38,550	\$41,400	\$44,250	\$47,100
Franklin	\$21,100	\$24,100	\$27,100	\$30,100	\$32,550	\$34,950	\$37,350	\$39,750
Hancock	\$22,550	\$25,750	\$28,950	\$32,150	\$34,750	\$37,300	\$39,900	\$42,450
Kennebec	\$23,250	\$26,550	\$29,850	\$33,150	\$35,850	\$38,500	\$41,150	\$43,800
Knox	\$22,400	\$25,600	\$28,800	\$32,000	\$34,600	\$37,150	\$39,700	\$42,250
Lincoln	\$23,000	\$26,250	\$29,550	\$32,800	\$35,450	\$38,050	\$40,700	\$43,300
Oxford	\$21,100	\$24,100	\$27,100	\$30,100	\$32,550	\$34,950	\$37,350	\$39,750
Penobscot (excluding HMFA)	\$21,100	\$24,100	\$27,100	\$30,100	\$32,550	\$34,950	\$37,350	\$39,750
Piscataquis	\$21,100	\$24,100	\$27,100	\$30,100	\$32,550	\$34,950	\$37,350	\$39,750
Sagadahoc	\$24,800	\$28,350	\$31,900	\$35,400	\$38,250	\$41,100	\$43,900	\$46,750
Somerset	\$21,100	\$24,100	\$27,100	\$30,100	\$32,550	\$34,950	\$37,350	\$39,750
Waldo	\$21,100	\$24,100	\$27,100	\$30,100	\$32,550	\$34,950	\$37,350	\$39,750
Washington	\$21,100	\$24,100	\$27,100	\$30,100	\$32,550	\$34,950	\$37,350	\$39,750
York (excluding HMFA)	\$23,500	\$28,900	\$32,500	\$36,100	\$39,000	\$41,900	\$44,800	\$47,700

Income Limits - 80% Median Income Limits by Family Size

(Effective April 1, 2018)

Maine State Housing Authority

Home Accessibility and Repair Program and Lead Hazard Reduction Demonstration Program

Any household whose income is less than or equal to 80% of the local median income is eligible for consideration in the program.
Limits vary by location and household size.

County	Household Size							
	1	2	3	4	5	6	7	8
(Androscoggin) Lewiston-Auburn MSA								
Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	\$35,800	\$40,900	\$46,000	\$51,100	\$55,200	\$59,300	\$63,400	\$67,500
(Cumberland) Portland HMFA								
Buxton, Cape Elizabeth, Casco, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Hollis, Limington, Long Island, North Yarmouth, Old Orchard Beach, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth	\$50,350	\$57,550	\$64,750	\$71,900	\$77,700	\$83,450	\$89,200	\$94,950
(Penobscot) Bangor HMFA								
Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	\$39,350	\$44,950	\$50,550	\$56,150	\$60,650	\$65,150	\$69,650	\$74,150
York/Kittery/So. Berwick HMFA								
Berwick, Eliot, Kittery, South Berwick, York	\$50,350	\$57,550	\$64,750	\$71,900	\$77,700	\$83,450	\$89,200	\$94,950
Other Areas								
Aroostook	\$33,750	\$38,550	\$43,350	\$48,150	\$52,050	\$55,900	\$59,750	\$63,600
Cumberland (excluding HMFA)	\$39,950	\$45,650	\$51,350	\$57,050	\$61,650	\$66,200	\$70,750	\$75,350
Franklin	\$33,750	\$38,550	\$43,350	\$48,150	\$52,050	\$55,900	\$59,750	\$63,600
Hancock	\$36,050	\$41,200	\$46,350	\$51,450	\$55,600	\$59,700	\$63,800	\$67,950
Kennebec	\$37,150	\$42,450	\$47,750	\$53,050	\$57,300	\$61,550	\$65,800	\$70,050
Knox	\$35,850	\$41,000	\$46,100	\$51,200	\$55,300	\$59,400	\$63,500	\$67,600
Lincoln	\$36,750	\$42,000	\$47,250	\$52,500	\$56,700	\$60,900	\$65,100	\$69,300
Oxford	\$33,750	\$38,550	\$43,350	\$48,150	\$52,050	\$55,900	\$59,750	\$63,600
Penobscot (excluding HMFA)	\$33,750	\$38,550	\$43,350	\$48,150	\$52,050	\$55,900	\$59,750	\$63,600
Piscataquis	\$33,750	\$38,550	\$43,350	\$48,150	\$52,050	\$55,900	\$59,750	\$63,600
Sagadahoc	\$39,700	\$45,350	\$51,000	\$56,650	\$61,200	\$65,750	\$70,250	\$74,800
Somerset	\$33,750	\$38,550	\$43,350	\$48,150	\$52,050	\$55,900	\$59,750	\$63,600
Waldo	\$33,750	\$38,550	\$43,350	\$48,150	\$52,050	\$55,900	\$59,750	\$63,600
Washington	\$33,750	\$38,550	\$43,350	\$48,150	\$52,050	\$55,900	\$59,750	\$63,600
York (excluding HMFA)	\$40,450	\$46,200	\$52,000	\$57,750	\$62,400	\$67,000	\$71,650	\$76,250