



STEP Navigator Application Checklist

Head of Household: _____

Referral Agency: _____ HMIS ID: _____

Navigator: _____

ZIP Code: _____ (at time of application)

Name of Document	Only check if document is attached. Incomplete application will be returned
Application and STEP Navigator checklist: Income, assets, and expense verification required at time of application. (Pay stubs, current year SS benefit letter, TANF letter, child support, Etc. Bank and asset statements, child care and medical expense verification)	
MaineHousing General Authorization to Release Information (signed by all adults)	
Homeless Verification	
Housing Stability Plan	
STEP Application addendum (DV Only – All adults)	
HMIS release (DV Only)	
HUD 52675 Debts Owed (signed by all adults)	
DV Application addendum (If applicable – signed by all household members)	
Declaration of Section 214 Status (all applicants including children)	
Valid Photo ID/Birth Certificate (all applicants including children)	
Social Security Card (all applicants including children)	

Navigator Initials & Date: _____

Received by MaineHousing: _____